

Putnam County Public Library
Board of Trustees
May 20, 2024

President, Jane McDonald, called the regular meeting to order at 10:07 am, in the meeting room at the library. Those present with Jane, included: Vice President Leatha Walsh, Treasurer Marge Krigbaum, Parliamentarian Darl Davis, Library Director Christy Allen, and Secretary Gloria Smith.

Leatha moved to accept agenda. Marge seconded. Vote 5-0-0.
Darl moved to pay bills totaling \$24,211.85. Leatha seconded. Vote 5-0-0.
Marge moved to accept the minutes as presented. Leatha seconded. Vote 5-0-0.

Librarian's report:

- a. Chad Elliott held a performance kicking off Summer Reading Program, April 18, at the elementary school.
- b. Friends of the library sponsored "Insects in the Garden", class with 6 in attendance.
- c. Summer Reading Program, "Adventure Begins at your Library, " will be held June 17-August 9.
- d. Scholastic Book Fair will be held at the library June 3-21st.
- e. Monica and Christy attended a catalog training for Missouri Evergreen.
- f. Inventory and new barcoding are being updated.

Old Business:

- a. Library paid LJ Hart \$10,000 against balloon payment on building.
- b. SORA program will be next summer for library participation.
- c. Summer Reading Grant interim report was completed.
- d. Friends of the Library purchased the cabinet in Monica's office.
- e. Christy has completed painting the staff room.
- f. Auto repair will be contacted to fix cracked glass blocks.
- g. Christy will ask Brad about floor and exit repair.

New Business:

- a. Darl moved to set substitute pay at \$13.50 an hour. Leatha seconded. Vote 5-0-0.
Leatha moved to hire Wendy Tipton as library substitute. Marge seconded. Vote 5-0-0.
- b. Leatha moved to hire Presto-X Pest Control at \$690 for initial service plus \$118 quarterly for routine management services. Gloria seconded. Vote 5-0-0.
- c. Christy shared Fair Standards Labor Act to increase minimum wage to \$13.75 in 2025.

The next meeting will be Monday, June 10, 2024, at 10 am in the meeting room at the library.
Leatha moved to adjourn at 11:03 am. Marge seconded. Vote 5-0-0.

Respectfully submitted
Gloria Smith

